

A starting allocation over 30 teaching weeks, weighted by each topic's syllabus statements and share of past-paper marks — adjust to your own calendar. The last column lists the Library material that already covers the topic. ;

Weeks	Topic	Subtopics	Library material
1–6	1. Understanding business activity	1.1, 1.2, 1.3, 1.4, 1.5	Handout · 5 Learn lessons · Slide deck · Vocabulary list · 5 exercise sheets · 5 past-paper sheets · Unit test
7–11	2. People in business	2.1, 2.2, 2.3, 2.4	Handout · 4 Learn lessons · Slide deck · Vocabulary list · 4 exercise sheets · 4 past-paper sheets · Unit test
12–16	3. Marketing	3.1, 3.2, 3.3, 3.4	Handout · 4 Learn lessons · Slide deck · Vocabulary list · 4 exercise sheets · 3 past-paper sheets · Unit test
17–21	4. Operations management	4.1, 4.2, 4.3, 4.4	Handout · 4 Learn lessons · Slide deck · Vocabulary list · 4 exercise sheets · 4 past-paper sheets · Unit test
22–26	5. Financial information and decisions	5.1, 5.2, 5.3, 5.4, 5.5	Handout · 5 Learn lessons · Slide deck · Vocabulary list · 5 exercise sheets · 5 past-paper sheets · Unit test
27–30	6. External influences on business activity	6.1, 6.2, 6.3	Handout · 3 Learn lessons · Slide deck · Vocabulary list · 3 exercise sheets · 3 past-paper sheets · Unit test