

2 Supported focus – Spanish routine, time and purposeful messages

Name: _____ Class: _____ Date: _____ **Total: 10 marks**

KEY WORDS purposeful message • word count • biblioteca
• location • a las

Objective

- Describe a routine and ask for practical information
- Write a short message with an appropriate greeting, details and closing

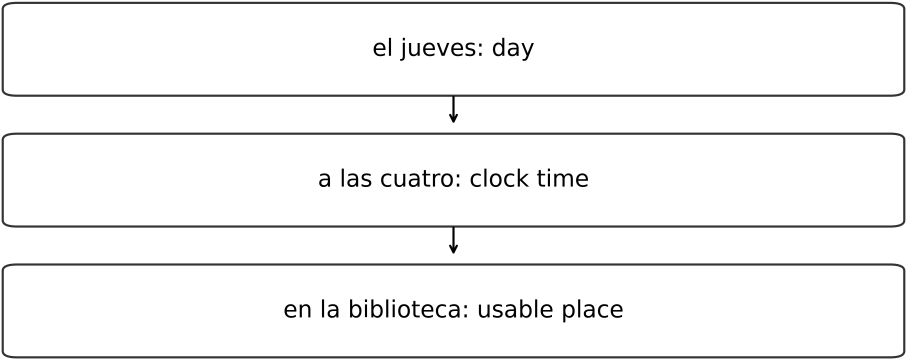
Original public practice; marks below are classroom self-check points, not official criteria.

1 Key knowledge and worked examples

Present-tense verbs describe routines: estudio, vivo, tengo. A las ocho gives a clock time.

A simple message should state why you write, the arrangement and any action needed from the reader.

A purposeful message gives the reader usable arrangements. Include why, day, time, place, needed items and a question or request. “A las cuatro” gives a clock time; “el jueves” gives a day. Two complete original 70–150-word models are in the writing companion. The short phrase alone is not an exam-length response.



Original diagram of the worked relationship; read the full wording and qualifications.

Worked example from the native lesson: Hola, Ana. Nos vemos el jueves a las cuatro en la biblioteca . ¿Puedes traer el libro? gives day, time, place and a request. For the current exam, expand the relevant task content within the 70–150-word range instead of repeating the greeting.

■ Complete original case context

Original task A: Write a message to Ana inviting her to a study meeting. Describe your usual routine, give day/time/place, say what to bring, and ask her to confirm. Write 70–150 Spanish words.

Original task B: Write a short blog entry for classmates about a small neighbourhood market visit. Describe what you see, when you go, one preference with a reason, and one practical plan to reduce waste. Write 70–150 Spanish words. These are original practice tasks, not official prompts.

2 Practice

2.1 Where will the meeting take place in the model? Explain using the worked method.^[1]

3 Exam-style questions

Use the complete original case context in section 1.

3.1 Plan task A, then write the whole message. Check greeting, routine, arrangement, request and closing. [3]

3.2 Write task B. Underline the visible description, preference and reason, and practical waste plan. [3]

3.3 Repair “Nos vemos jueves cuatro biblioteca” into a usable arrangement and add a polite request for a book. [3]
